



NORTHERN SUBURBS BOWLS CLUB INC

175 Edinburgh Castle Road Wavell Heights Q 4012

Telephone: (07) 3359 2142

Email: events@nsbc.com.au

CLUB HIRE CONTRACT – EVENT & Barefoot Bowls

DAY & DATE OF HIRE: _____ TIME: _____ - _____

FULL NAME(S): _____

PHONE #: _____

ADDRESS: _____

EMAIL: _____

TYPE OF EVENT: _____

No. OF GUESTS: _____

HIRE AREA: NONE / HALL / BAR AREA / OUTSIDE AREA / KITCHEN *Hirers must meet item (l) of the C.of H. (p.t.o.)

DOING OWN CATERING? YES / NO OR CATERER REQUIRED? YES / NO CATERER: _____

BAR TAB REQUIRED? YES / NO IF YES, EXPECTED TAB SPEND?: \$ _____

ANY SPECIAL ALCOHOL REQUIREMENTS?: (All specific / special alcohol requests must be finalised no later than two (2) weeks prior to the event. A fee may be applied. Any leftover special purchase products must be purchased by hirer.)

FEES & CHARGES		NOTE: Fees & Charges are subject to change without notice.
HALL HIRE (Up to 5 hours)	\$400 min. (DEP: \$200)	An additional 1 hour to set up & 1 hour to break down is included (within the club's normal hours). Additional hours, including additional setup / breakdown hours will be charged at \$80 per hour or part thereof.
1/2 BAR AREA HIRE (Up to 2 hours)	\$100 min. (DEP: \$100)	An additional 1 hour to set up & 1 hour to break down is included (within the club's normal hours). Additional hours, including additional setup / breakdown hours will be charged at \$50 per hour or part thereof. On bowling days, hire of the Bar Area starts from 6pm.
RE: DEPOSIT	N.B.	To be paid in cash, by EFTPOS or by direct deposit, at the time of booking. Payment of a deposit does not secure a booking unless the availability of the date has been checked and confirmed by the Club.
EVENT BOND (not required for standard meetings)	HALL = \$550 BAR = \$250	To be paid in cash, by EFTPOS or direct deposit, two (2) weeks prior to the event. Fully refundable as soon as possible (no longer than 7 days after event) as long as all other C.of H. are complied with.
KITCHEN HIRE	\$150 per use	Refer to item (l) of the C.of H. (p.t.o.)
EXTRA CLEANING	\$70 per hour	Basic cleaning (sweep/vacuum & mop) is covered in the hire fee. Any extra cleaning will incur this cleaning fee. Refer to item (k) of the C.of H. (p.t.o.)
ADDITIONAL BAR ATTENDANT	\$35 per hour per attendant	41 to 80 guests in attendance requires an additional bar attendant. Every additional 40 guests thereafter will require an additional bar attendant, and so on.
BBQ USE	\$30	Includes gas only. Hirer to supply own utensils, trays, plates etc. & clean BBQ after use.
SECURITY (N.B. at hirer's expense)		Whether security is required will be at the club's discretion. Security will either be the amount as per the security company's quote/invoice, or the cost of the club staff in attendance for this purpose.
BAREFOOT BOWLS	\$10 per Adult / Teen \$5 per child	Child = primary school aged. (\$100 deposit required for groups of ten or more)

Direct deposit: Acc. Name: Northern Suburbs Bowls Club Inc.

BSB: 014 275

Acc. No.: 3813 84887

I/We _____
Print name(s)

have read & understand, accept & agree to the terms of this contract and the Conditions of Hire.

Signature(s): _____

Date: _____

CONDITIONS OF HIRE

- (a) No alcohol or soft drinks are to be brought onto the premises (NO BYO permitted).
- (b) The dispensing of all alcohol will be the responsibility of club personnel only.
- (c) Alcohol will only be served to people of legal age. Proof will be required.
- (d) No bar service after 11.30pm.
- (e) The premises must be vacated by the hirer and their guests by no later than 12.30am.
- (f) If a bar tab is to operate, it must be paid in advance by direct deposit prior to the event, or by EFTPOS or in cash prior to the start of the tab at the event (unless an alternative arrangement has been made prior).
Any unused funds will be refunded at the conclusion of the event.
- (g) Persons under the age of 18 years must be accompanied by a responsible adult and be supervised, at all times while on Club premises.
- (h) Decorations are permitted but must be completely removed on conclusion of the event.
No sticky tape, thumb tacks, or confetti allowed. Any literature or advertising materials belonging to the hirer or their guests, must be kept in the confines of the area hired and be removed at conclusion of the hire.
- (i) The furniture must be returned as found unless alternative arrangements have been agreed by the club.
- (j) The maximum numbers of guests for an event in the:
Hall is 150 seated at tables or 175 standing
Bar is 75 seated at tables or 100 standing.
Admission of guests in excess of the number booked for on Page 1 will be at the discretion of the club.
- (k) Basic cleaning (i.e. normal sweep & mop) is covered by the hire fee. If extra cleaning is deemed necessary, it will be charged at the rate quoted on page 1, or, in the event of a special cleaning service being required it will be at the cost of the hirer.
- (l) Kitchen hirers must have a current Food Business Licence & insurance cover and provide evidence of such to the Club.
- (m) Any damage and/or interference to the Club premises, property, and/or equipment, attributed to the hirer or their guests, may result in immediate cancellation of the hire, and will be the subject of any repair or replacement costs. These costs will be met from the Bond money held, and the hirer could be subject to further costs over and above the amount of the Bond to make good the damage.
- (n) A cancellation fee, equal to the deposit shown on page 1, will apply to cancellation of a booking with less than one (1) months' notice, except if the cancellation is due to a Covid-19 government forced lockdown, or Covid-19 reduced venue capacity restrictions.

NOTE: Conditions of Hire are subject to change without notice.