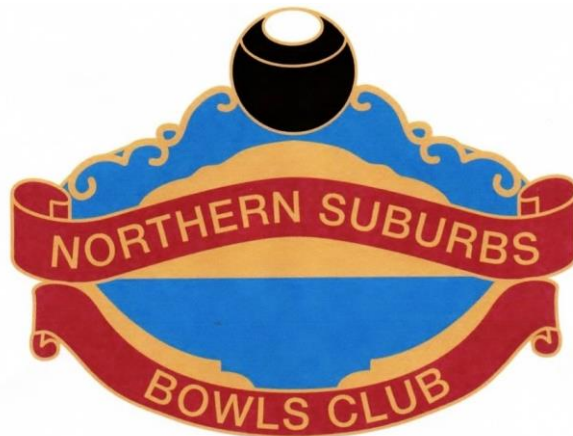


NORTHERN SUBURBS BOWLS CLUB INC.

CONSTITUTION



Adopted and approved at the Special General Meeting of the
Wavell Heights Bowls Club Inc. on 9th June 2012
Adopted and approved at the Special General Meeting of the
Clayfield Bowls Club Inc. on 24th June 2012
Approved by Office of Fair Trading Queensland on
date of Incorporation 18th October 2012 and adopted by the
Interim Officers Committee meeting dated 26th October 2012

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CONSTITUTION OF THE NORTHERN SUBURBS BOWLS CLUB INC.

SECTION A -

1. NAME

The name of the incorporated club is **Northern Suburbs Bowls Club Inc.** (hereinafter referred to as "the Club")

2. DEFINITIONS

THE FOLLOWING INTERPRETATIONS SHALL OPERATE WITHIN THIS CONSTITUTION

- (a) "The Club" means the above-mentioned Club.
- (b) "The Constitution" means the Constitution of the Club in force for the time being.
- (c) "Management Committee" means the members for the time being of the Management Committee of the Club as constituted in accordance with this Constitution and is the controlling body of the Club subject only to any direction of members at a General Meeting.
- (d) "Month" means calendar month.
- (e) "Year" means the financial year as stated in the constitution.
- (f) "The Seal" means the common seal of the Club.
- (g) "Bowls Australia" means Bowls Australia Incorporated.
- (h) "Bowls Q" means Bowls Queensland.
- (i) "Chairman" means the Chairman of the Management Committee as hereinafter provided.
- (j) "DBA" means the District Bowls Association .
- (k) "DLBA" means the District Ladies Bowls Association.
- (l) "Clayfield" means Clayfield Bowls Club Inc. whose incorporation was cancelled on

the incorporation of the Club

- (m) "Wavell" means Wavell Heights Bowls Club Inc. whose incorporation was cancelled on the incorporation of the Club.
- (n) "Foundation Documents" means the letters exchanged between Clayfield and Wavell prior to the incorporation of the Club copies of which are set out in the schedule to this Constitution.
- (o) "Written" and "In writing" means printed on paper or transmitted by email or other means, or stored electronically.
- (p) "Member" means any member of the Club.
- (q) Reference to any gender includes the opposite gender unless the context indicates otherwise.
- (r) "Singular" indicates plural unless the context indicates otherwise.

3. OBJECTS OF THE CLUB

The objects of the Club are:

- (a) To advance and promote the Game of Bowls.
- (b) To provide the best standard of facilities for members for the social and competitive playing of the Game of Bowls in accordance with the Laws of The Game of bowls in Australia.
- (c) To provide, develop and promote such activities as from time to time are deemed appropriate to provide good fellowship between members of the Club.
- (d) To promote and enhance the game of bowls in the local community.
- (e) To ensure that bowling will never become an activity secondary to any other.

4. POWERS

4.1

- (a) The Club has the powers of an individual. The Club may, for example:
 - (i) enter into contracts; and
 - (ii) acquire, hold, deal with and dispose of property; and
 - (iii) engage personnel; and
 - (iv) make charges for services and facilities it supplies; and
 - (v) do other things necessary or convenient to be done in carrying out its affairs.
- (b) The Club may also issue secured and unsecured notes, debentures and debenture stock for the Club.

5. ALL ACTIVITIES TO BE LAWFUL

The Club shall comply with all lawful requirements of the Local, State and Commonwealth Governments, and Authorities having any jurisdiction over any activity of the Club.

SECTION B - MEMBERSHIP OF THE CLUB

6. (a) MEMBERSHIP

Membership of the Club shall comprise Ordinary Members, Life Members and Junior Members each of whom shall be bound by this Constitution and By-laws as duly amended from time to time. The membership of the Club may be limited, either generally, or as to a particular class, or classes, as the Management Committee may, from time to time, determine.

(b) OTHER CLASSES OF MEMBERSHIP :

These shall include Honorary Members, Associate Members and Social Members.

7. ELIGIBILITY FOR MEMBERSHIP

To qualify for membership, a person must be:-

- (a) Not less than eighteen(18) years of age (other than Junior Members as provided for in this Constitution).
- (b) Interested in the Game of Bowls.
- (c) Prepared to support and promote the welfare and objects of the Club and the Game of Bowls.
- (d) Free of indebtedness to any Bowls Club, any District Association or any State Bowls Authority, and not under an order or notice of suspension from any Bowls Club or Bowls Association.

8. CLASSES OF MEMBERSHIP

(a) Ordinary Members

(i) An Ordinary Member is a member whose application for membership of the Club has been approved by the Management Committee, and has paid all the prescribed fees. They are entitled to all the privileges of the Club and entitled to exercise all the rights of membership.

(ii) Notwithstanding sub-clause (i) any person who immediately prior to the Incorporation of the Club was an ordinary member of either Wavell or Clayfield shall on the incorporation of the Club become an ordinary member of the Club and shall be deemed to have paid all fees and subscriptions in respect of its membership up to 28th February 2013 and shall be bound by this Constitution and By-laws as amended from time to time.

(b) Life Members

(i) An Ordinary Member may be elected by the Club at a General Meeting to Life Membership of the Club in recognition of services rendered to the Club and /or to Wavell or to Clayfield. Such election shall be by resolution of a three-quarters majority of members present and entitled to vote at a General Meeting.

(ii) Notwithstanding sub-clause (i) any person who was a Life Member of either Wavell or Clayfield shall on the incorporation of the Club become a Life Member of the Club.

(iii) Life Members shall be free to enjoy all club privileges and exercise all rights, but shall be exempt from the payment of Annual Subscriptions including affiliation and capitation fees.

(iv) The number of Life Members shall be unlimited.

(c) Junior Members

A junior bowler under the age of eighteen(18) years (*no minimum age specified*) may become a Junior Member upon such terms and conditions, and upon the payment of such fees as the Management Committee shall determine from time to time. They shall not be entitled to vote nor be nominated for office nor nominate members for office nor to nominate other persons to membership of the Club. They shall be entitled to play bowls in any Club competition according to the conditions laid down for the playing of the event. They shall not be allowed under any circumstances to be served, to obtain or to consume liquor from or on Club premises, or engage in any form of gambling on the premises.

(d) Honorary Members

The Club may, on the recommendation of the Management Committee, appoint as an Honorary Member, any person who has rendered service, benefit or esteem to the Club.

Honorary Members shall be entitled to the social privileges of the Club, but shall not be entitled to hold any office in the Club, nor take part in, nor vote at meetings of the Club, nor to nominate Ordinary Members of the Club, and shall be exempt from the payment of membership subscriptions, fees, and levies to the Club. Honorary Membership shall be reviewed on an annual basis.

(e) Associate Members

The Management Committee may elect any qualified person as an Associate Member of the Club for such period or periods and charge such membership fees as the Management Committee shall determine. Associate Members shall not be entitled to hold any office of the Club nor to take part in nor to vote at meetings nor to nominate persons for membership nor to take part in any Inter-Club matches and Club Championships. Associate Members may participate in social play provided space is available. The special qualifications for election as an Associate Member shall be as follows:

(i) Has been a playing member of this Club and is no longer active, or

(ii) Is an Ordinary Member of another Bowls Club.

(f) Social Members

The Management Committee may elect any person as a Social Member of the Club and charge such membership fees as the Club shall determine from time to time.

Social Members shall be entitled to the social privileges of membership except they shall not be entitled to hold any office of the Club, nor be entitled to nominate members for election to any position in the Club, nor take part in or vote at meetings of the Club, nor to nominate persons for membership of the Club, nor shall they be permitted to engage in the Game of Bowls within the Club. Application for Social membership shall be as prescribed in Clause 9(a) for Ordinary Members.

The special qualifications of Social membership shall be:-

(i) Any person who is of good repute and whose interests and activities are, in the opinion of the Management Committee compatible with those of the existing members of the Club.

(ii) Not under eighteen (18) years of age.

9. ADMISSION TO MEMBERSHIP

(a) **Application Form**

An application for membership of the Club with the exception of Honorary members as provided for in this Constitution, must be made in writing on a form prescribed by the Management Committee and shall bear the name and signature of the proposer and seconder as well as the nominee's signature, full name, address, date of birth, and be accompanied by the prescribed fee. Such fee to be refunded if the application is rejected.

(b) **Proposed Members Register**

Particulars of all applications for membership of the Club with the exception of Honorary Members as provided for in this Constitution, shall forthwith, upon receipt of same, be entered in the order of time in which each application is received by the Secretary in a book (hereinafter referred to as the Proposed Members Register) to be kept by the Secretary. Each entry shall record the full name and address of the person proposed, and the time and date of receipt by the Secretary of the application, and in relation to any and every vacancy however arising in the membership of the Club, each application shall be dealt with, and determined in the order in which it is so recorded.

(c) **Display of Nominations**

Immediately upon the application for membership being recorded in the proposed members register, it shall be displayed on the notice board.

The names and addresses of each person proposed as a member shall be displayed on the Club's notice board for at least seven (7) days prior to the date on which the Management Committee shall consider the application for membership.

(d) **Objections to Application for Membership**

Any member or members may object to any application for membership by delivery of a written objection to the Secretary of the Club.

If no written objection is received, all applications for membership shall be dealt with and determined by the Management Committee at a duly convened meeting.

If a written objection is received from a member, or members of the Club, the Management Committee shall investigate the objection before making a decision in relation to acceptance or rejection of the applicant.

For the purpose of enquiring with respect to an applicant, the matter of dealing with and determining the application may be postponed for no longer than three (3) months. Any other such proposals may be dealt with and determined during that period, if,

(i) The application in respect of which the postponed proposal is required to be dealt with and determined is kept open during the period of postponement.

(ii) The postponed proposal is dealt with and determined forthwith upon the expiration of the period of postponement thereof, and in priority to any and every proposal evidenced by the proposed members register as being of a later date.

(e) **Members to Retain Qualifications**

A person shall not be allowed to remain a member of the Club unless the person continues to remain financial, and complies with the Constitution and By-laws of the Club.

(f) **Acceptance of Rules by Members**

All members, on admission, shall be deemed to have agreed to be bound by the Constitution, and By-laws of the Club in force for the time being.

10. REJECTION OF APPLICATION FOR MEMBERSHIP

A person, whose application for membership is rejected by the Management Committee, may within ten(10) days of receipt of written notification thereof lodge with the Secretary of the Club written notice of intention to appeal against the decision of the Management Committee. The appeal shall be determined as set out in Clause 13(b) of this Constitution.

A record in a Members Admissions Book shall be kept by the Club of the time and date of the holding of every such meeting of the Management Committee or Special General Meeting of members of the Club, the names of the members present and entitled to vote on the question of the admission of each and every person proposed as a member at such a meeting, and the names of the person proposed and whether they are accepted or not. If there is more than one member to be balloted for each shall be balloted for separately.

Any applicant who has been rejected by the Management Committee or by ballot at a Special General Meeting of members of the Club shall not be proposed for membership during the next twelve(12) months unless it appears to the satisfaction of the Management Committee that an injustice has been done.

11. **RESIGNATION FROM MEMBERSHIP**

(a) **Member may Resign**

A member may resign from the Club at any time by giving notice in writing to the Secretary. Such resignation shall take effect from the date of such notice being received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date. The Secretary shall acknowledge in writing, the receipt of each resignation.

A request for a clearance shall be in accordance with the State Authority Rules and shall not be taken as a resignation.

(b) **Responsibility for Outstanding Monies**

Resignation from the Club shall not relieve any person from the payment of any subscriptions, or other monies due or payable by that person at the time of the resignation or termination of membership. The resignation of any member shall involve the automatic forfeiture of all rights and privileges in respect to all club matters and property.

Any member, who resigns after the commencement of the new financial year shall be liable for that years subscription fees, as well as any other monies owed to the Club by that member.

Any member failing to give written notice to the Secretary of an intended resignation prior to the date on which that member's subscription is due shall be liable for the current years subscription fee, and any other monies owing to the Club by that member.

12. **CONDUCT OF MEMBERS**

Members and visitors shall, at all times, maintain a proper discipline and decorum, and shall not conduct illegal gambling, betting on games, speak obscene or abusive language or indulge in unseemly conduct. Any alleged infringement of this clause, on report in writing to the Management Committee shall be investigated by the Management Committee, which shall have power to demand and direct apologies, and, if necessary, if the offending person be a member, to deal with that person under the provisions of Clause 13 or if that person be a member of another club to report that persons conduct to such Club, to the DBA, DLBA and Bowls Qld. If the person be a visitor, who is not a member of a Bowls Club, the Senior Officer present at the time shall have authority to have that person removed from the Club premises.

Any infringement of this provision and any complaints or protests lodged by a member or members of the Club in respect of any member or members of the Club shall be in writing to the Secretary, and shall be dealt with in the first place by the Management Committee who may, if deemed necessary, call a Special General Meeting. The member or members in respect of whom such complaints or protests have been lodged shall be entitled to attend the Management Committee meeting personally to state their case(s).

13. **SUSPENSION FROM OR TERMINATION OF MEMBERSHIP**

The Management Committee shall have power to reprimand, suspend or expel any member who fails to observe any of the Constitution or By-laws of the Club, the District Association, or of Bowls Qld, or who is deemed guilty of an act, practice, or conduct calculated to bring discredit on the Game of Bowls or to the Club or District Association, or Bowls Qld, and its members, or who on any Club or District Association premises engages in illegal gambling, betting, or uses obscene or abusive language.

(a) **Complaint to be in Writing**

A member shall not be dealt with by the Management Committee under this provision, except upon a charge or complaint made in writing to the Secretary. Such charge or complaint shall set out the conduct, which is the subject

matter of the charge or complaint, and bear the signature of the complainant. Any member so charged shall be notified in writing by the Secretary of the nature of the complaint, and the member charged shall be given the right of answering the charge by appearing before the Management Committee, and of calling evidence, and of questioning witnesses.

In the event of a Junior Member being called before the Management Committee on a charge or complaint, such member shall be entitled to be accompanied by Parent/Guardian.

(b) **Right of Appeal**

Any person so reprimanded, suspended or expelled shall have the right of appeal within ten(10) days of receipt of written notice of reprimand, suspension or expulsion to a Special General Meeting. Such written notice shall inform the person of the right of appeal under this Clause. The appeal shall be in writing, signed by the appellant. Upon receipt by the Secretary of the Notice of Appeal, a Special General Meeting shall be called by the Secretary in accordance with Clause 15(b), and the appellant shall be entitled to all Club privileges until such appeal is determined. An appeal shall be deemed lost unless upheld by a three-quarters majority of those members present and entitled to vote at the meeting. There shall be no further right of appeal.

Forthwith, after the expiration of the said ten(10) days, if the person suspended or expelled has failed to appeal, or if the appeal has failed at the Special General Meeting, the person concerned shall lose all rights and privileges of the Club during the period of suspension or expulsion, and the Secretary shall certify, in writing, to the DBA, the DLBA and Bowls Qld the name of the person suspended or expelled, and the period of suspension.

A member shall not be suspended from the privileges of membership under this Clause for a longer period than six(6) months. Any person, whether a member of this Club, a member of another bowls club affiliated with Bowls Qld or any other Bowls Association, and is suspended or expelled by order of this Club, or any other club or association, or is removed from the list of members of a club or association, as a result of the failure to pay monies to that Club, or association, shall be denied the privileges of membership of this Club, and shall not be permitted to enter the premises of this Club during the period of suspension, expulsion, or removal.

An expelled member shall not be eligible to apply for re-admission to the Club for a period of at least one(1) year after the date of his expulsion.

(c) **Member Who Defaults in Payment of Subscriptions**

The Management Committee may terminate the membership of any person whose subscription is one (1) month in arrears of the prescribed period set out in Clause 42(b). Any such person so removed from membership, who desires re-admission shall tender payment of all arrears, not exceeding twelve(12) months subscription, and apply in accordance with Clause 9. Payment of a nomination fee may be waived at the discretion of the Management Committee.

14. REGISTER OF MEMBERS

The Management Committee shall cause a register to be kept, in which shall be entered the name, residential address, and date of birth of each person admitted to membership of the Club, and the date of admission.

Particulars shall also be entered into the Register of all Deaths, Resignations, Terminations and Reinstatement of membership, and any further particulars as the Management Committee, or the members at any General Meeting may require from time to time.

The Management Committee may, on the application of a member of the Club, withhold information about the member (other than the member's full name) from the register available for inspection if the Management Committee has reasonable grounds for believing the disclosure of the information would put the member at risk of harm or otherwise would involve a breach of any law relating to privacy.

A member must not:-

- (i) use information obtained from the register of members to contact, or send material to, another member of the Club for the purpose of advertising for political, religious, charitable or commercial purposes; or
- (ii) disclose information obtained from the register to someone else, knowing that the information is likely to be used to contact, or send material to, another member of the Club for the purpose of advertising for political, religious, charitable or commercial purposes. The above does not apply if the use or disclosure of the information is approved by the Management Committee.

SECTION C - GOVERNMENT OF THE CLUB

15. GENERAL MEETINGS

(a) Annual General Meeting

The Annual General Meeting of the Club shall be held during the month of February on a date to be fixed by the Management Committee.

The business of the Annual General Meeting shall include:-

- (1) Reading the notice convening the meeting.
- (2) Confirmation of the Minutes of the previous Annual General meeting and/or Special General Meeting/s.
- (3) Consideration and adoption of the Annual Report.
- (4) Presentation of the Balance Sheet and Financial Statements (including the auditors report) and consideration and adoption thereof.
- (5) Conferring of Awards
- (6) Election of Management Committee.,
- (7) Election of Games Directors & Selectors
- (8) Appointment of Auditor/s and Solicitor/s.
- (9) Consideration of Notices of Motion.
- (10) To transact any general business that may be brought forward in accordance with the Rules of the Club.

b) Special General Meetings

The Secretary shall convene a Special General Meeting -

- (1) When directed to do so by the Management Committee, or
- (2) On the requisition in writing signed by not less than one-third of the members presently on the Management Committee, or
- (3) On the requisition in writing by Ordinary and Life members being in number not less than the number of members presently on the Management Committee, plus one.
- (4) On being given notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for membership or to suspend, or terminate the membership of any person.

Notices requesting a Special General Meeting shall clearly state the reason why such Special General Meeting is being convened, and the nature of the business to be transacted thereat.

A Special General Meeting shall only consider the matter/s for which notice has been given to members.

(c) Notices of Motion

Notices of Motion to be included on the Agenda of the Annual General Meeting or any General Meeting shall be received by the Secretary at least twenty-one(21) days prior to the meeting at which they will be discussed

16. NOTICES FOR GENERAL MEETINGS

The Secretary shall convene all General Meetings of the Club by giving not less than fourteen (14) days notice thereof by posting such notice on the Club's notice board at least fourteen (14) days prior to such Meeting. The notice of a General Meeting shall clearly state the nature of the business to be discussed thereat.

17. QUORUMS FOR GENERAL MEETINGS

At any General Meeting the number of members required to constitute a quorum shall be double the number of members n the Management Committee, plus one.

No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business.

If within half an hour from the time appointed for the commencement of a General Meeting a quorum is not

present, the meeting, if convened upon the requisition of members of the Management Committee, or the Club, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day, and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum.

The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned

Meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for twenty-eight(28) days or more, notice of the adjourned meeting shall be given as in the case of the original meeting. Save as aforesaid it shall not be necessary to give any notice of an adjournment, or of the business to be transacted at an adjourned meeting.

18. CONDUCT OF GENERAL MEETINGS

Unless otherwise provided by this Constitution, or the By-laws, at every General Meeting -

(a) **The Chairman**

The Chairman or in his absence the Deputy Chairman shall preside, or if they are not present within fifteen(15) minutes after the time appointed for the holding of the meeting or is unwilling to act, then the members present shall elect one of their number to be chairman of the meeting.

The Chairman shall maintain order and conduct the meeting in a proper and orderly manner.

(b) **Voting**

Every question, matter, or resolution shall, subject to Clause 19, be decided by a majority of votes of the members present and entitled to vote. Every financial member present shall be entitled to one vote, and in the case of equality of voting the status quo shall be maintained.

The contested election of members of the Management Committee shall be by secret ballot, in accordance with the By-laws.

(c) A member shall not be entitled to appoint a proxy.

19. SPECIAL RESOLUTIONS

Election of Life Members, Suspension and/or Termination of Membership, alterations to this Constitution, removal of a member of Management Committee and such other matters that members may resolve by simple majority vote at a General Meeting to be "Special Resolutions" shall be resolved by the affirmative vote of at least three-quarters of the members present at the meeting and entitled to vote.

20. THE AUDITOR/S AND SOLICITOR/S

(a) An Auditor, who shall be qualified as required by the Associations Incorporation Act, 1981, (as amended) shall be appointed to audit the accounts, and prepare reports for submission to the next Annual General Meeting. The Auditor shall, when required by Management Committee, conduct special audits and investigations. The Auditor shall, at all times, have access to the books of account, vouchers, and relevant records of the Club, and shall have the right to obtain explanations relative to the finance and affairs of the Club, and the accounts from any person holding office or employment in the Club.

(b) A Solicitor/s, (Honorary or Retained) may be appointed at the Annual General Meeting of the Club, or if not then appointed or if a vacancy occurs he may be appointed by the Management Committee and he need not be a member of the Club.

21. THE COMMON SEAL

The Management Committee shall provide for a Common Seal, and for its safe custody. The Common Seal shall only be used by the authority of the Management Committee, and every instrument to which the seal is affixed shall be signed by the Secretary and any one (1) of the Chairman or Finance Co-ordinator.

22. ALTERATIONS TO THIS CONSTITUTION

(1)Subject to the provisions of the Associations Incorporation Act, this Constitution may be amended, rescinded,

- or added to from time to time by a Special Resolution carried at a General Meeting.
(2) However an amendment, repeal or addition is valid only if it is registered by the chief executive

23. DISTRIBUTION OF SURPLUS ASSETS

If the Club be wound up in accordance with the provisions of the Associations Incorporation Act 1981 (as amended), and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Club, but shall be given or transferred to some other institution having objects similar to the objects of the Club, being bowls clubs then affiliated with the Bowls Qld. , or a successor body and which shall prohibit the distribution of its income and property among its members to an extent at least as great as is imposed on the Club under or by virtue of sub clause 45(d), such institution to be determined by the members of the Club, provided the institution to which the property of the club is transferred, is an institution approved by the Commissioner of Taxation as an institution referred to in Section 50/45 (c) of the Income Tax Assessment Act, 1997 (as amended).

SECTION D - MANAGEMENT OF THE CLUB

24. THE MANAGEMENT COMMITTEE

(i) The management and business of the Club shall be vested in a Management Committee comprising the following:-

Chairman, Deputy Chairman, Secretary, Finance Co-ordinator, Greens Co-ordinator, Games Planning/Catering Co-ordinator, Membership Co-ordinator, Building/Maintenance Co-ordinator, President Ladies' Bowls Section, President Men's Bowls Section, Provedore .

All offices shall be honorary and elective. Every financial Ordinary Member and Life Member of the Club shall be eligible to hold any office.

(ii) Notwithstanding sub clause (1) hereof the Management Committee from the date of incorporation up to the time that the members of the Management Committee elected at the first Annual General Meeting of the Club take office shall comprise a Chairman, Deputy Chairman, Secretary, Finance Co-ordinator and six other members who shall be the interim officers appointed by Clayfield and Wavell pursuant to section 81 of the Associations Incorporation Act 1981.

The following shall apply to the Management Committee referred to in sub clause (ii) hereof namely

- (a) The Management Committee may appoint such person or persons as it determines to perform the functions, duties and powers of each of the officers referred to in sub clause (i) other than Chairman, Deputy Chairman, Secretary and Finance Co-ordinator. The persons appointed need not be members of the Management Committee.
- (b) The Management Committee may make the appointments under section 38 of the Constitution and such appointments shall be advised to members within 21 days after the date of incorporation of the Club in the manner referred to in section 38.
- (c) Notwithstanding section 29 of this Constitution the Presidents of the respective Bowls section of the Club shall only be members of the Executive Committee if they are also members of the Management Committee.

25. MANAGEMENT COMMITTEE TO BE ELECTED ANNUALLY

Save as otherwise provided in this Constitution, and subject thereto, each member shall be elected at the Annual General Meeting of the Club and shall hold office from the conclusion of the election at which they were elected until the conclusion of the election held at the next ensuing Annual General Meeting of the Club, but shall be eligible for re-election. A contested election for any position shall be resolved by ballot in accordance with the By-laws.

26. ELECTION OF THE MANAGEMENT COMMITTEE

At the Annual General Meeting all members shall retire from office, but shall be eligible, upon nomination, for re-election. The election of members shall take place in the following manner:-

- (a) Any two financial Ordinary Members of the Club shall be at liberty to nominate members to serve as a member of the Management Committee.
- (b) No candidate is eligible for election as a member of the Management Committee unless they, their proposer

- and seconder are financial from the date of nomination to the date of election inclusive.
- (c) The nomination, which must be in writing and signed by the candidate, the proposer and seconder, must be lodged with the Secretary at least fourteen (14) days before the Annual General Meeting at which the election is to take place. A resume of each candidate, stating qualifications, must be included on the nomination form.
 - (d) A list of candidates names in alphabetical order, together with nomination forms, must be posted in a conspicuous place on the notice board not earlier than twenty-eight (28) days, and not later than fourteen(14) days prior to the Annual General Meeting.
 - (e) (i) Balloting lists shall be prepared (if necessary) containing the names of candidates.
(ii) Each financial member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies, except for the position of Section Presidents which will be voted on by members of the individual Sections.
 - (f) Should there be insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

27. VACANCIES ON THE MANAGEMENT COMMITTEE

(a) A Member May Resign

Any member of the Management Committee may resign from the membership of the Management Committee at any time by giving notice in writing to the Secretary and such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.

(b) Removal of a Member

A member may be removed from office by a three-quarters majority of members present and entitled to vote at a Special General Meeting of the Club. The member effected shall have due notice of such meeting and shall be afforded reasonable facilities for making such representations to the meeting as thought fit. There shall be no further right of appeal.

(c) Management Committee to Fill Vacancies

The Management Committee shall have power at any time to appoint any properly qualified member to fill any casual vacancy on the Management Committee until the next Annual General Meeting. The continuing members may act notwithstanding any casual vacancy in the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to this Constitution as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number prescribed as a quorum or for summoning a general meeting of the Club, but for no other purpose.

Provided however that in the event of a vacancy occurring in the office of Chairman between Annual General Meetings the office shall only be filled by members of the Club present and entitled to vote at a Special General Meeting called for that purpose.

28. FUNCTIONS OF THE MANAGEMENT COMMITTEE

Except as otherwise provided by this Constitution, and the resolution of members of the Club carried at any General Meeting, the Management Committee -

- (a) Shall have general control and management of the affairs, property and funds of the Club and be responsible for appointment, remuneration and dismissal of all employees.
- (b) Shall have authority to interpret the meaning of these Clauses, and any matter relating to the Club on which these Clauses are silent, and
Exercise all the powers of the Club -
 - (1) To invest in such manner as the members of the Club may from time to time determine;
 - (2) To control its membership, finances, meetings, program and the use of greens;
 - (3) To transact and authorise expenditure, provided that Management Committee is not empowered to authorise any single item of expenditure in excess of \$25,000 without prior approval of a General Meeting of the Club.
 - (4) To appoint sub-committees.
 - (5) To call General Meetings of members.
 - (6) To arrange meetings of the Management Committee.
 - (7) Set green fees and other charges.
 - (8) To make or vary By-laws from time to time but not inconsistent with this Constitution.
 - (9) To appoint assistants to members of the Management Committee, such assistants not being able to exercise any power unless they have otherwise been elected on to the Management Committee by the Club, and
 - (10) To otherwise act in the interest of members.

29. EXECUTIVE COMMITTEE

The Executive Committee of the Club shall consist of the Chairman, Deputy Chairman, Secretary, Finance Co-ordinator and the respective Bowls Section's Presidents: three (3) members thereof to constitute a quorum.

The Executive Committee shall transact any urgent business of the Club that may arise between Management Committee meetings, and submit a report of any such business transacted by it to the next meeting of the Management Committee, provided always that the Executive Committee shall not incur expenditure in excess of \$10,000 between meetings of the Management Committee, nor deal with the property of the Club. All business transacted by the Executive Committee shall be ratified and approved by the Management Committee at the next Management Committee meeting.

30. MEETINGS OF THE MANAGEMENT COMMITTEE

The Management Committee shall meet at least once every calendar month to exercise its functions of which at least seven(7) days notice shall be given.

A Special Meeting of the Management Committee shall be convened by the Secretary on the decision of the Chairman, or on the requisition in writing, signed by not less than one-third of the members of the Management Committee, such requisition to clearly state the reasons why the special meeting is being convened, and the nature of the business to be transacted thereat.

At every meeting of the Management Committee a quorum shall be not less than a simple majority of a number equal to the number of members elected to the Management Committee as at the close of the last Annual General Meeting of members.

The Management Committee may meet together and regulate its proceedings as it thinks fit, provided that questions arising at any meeting of the Management Committee shall be decided by a majority of votes and, in the case of equality of votes the status quo shall be maintained.

A member of the Management Committee shall not vote in respect to any contract or proposed contract with the Club in which such member is interested or any matter arising thereof, and if the member votes, the vote shall not be counted.

Not less than one (1) days notice shall be given by the Secretary to members of the Management Committee of any Special Meeting of the Management Committee. Such notice shall clearly state the nature of the business to be discussed thereat. The Chairman or his Deputy shall preside, or if the Chairman or Deputy is not present within fifteen (15) minutes after the time appointed for the holding of the meeting; or is unwilling to act, then the members present shall elect one of their number to be Chairman of the meeting. If within half an hour from the time appointed for the commencement of a Management Committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse. Any member of the Management Committee who is absent from regularly notified meetings of the Committee on three (3) consecutive occasions without the consent of the Committee should be deemed to have vacated the office.

31. GAMES DIRECTORS & SELECTORS TO BE ELECTED ANNUALLY

- (i) This applies to both ladies' and men's bowling sections and follow the same procedure as outlined in Clauses 25 and 26 (election of Management Committee).
- (ii) Election for these positions will be voted on by members of those individual Sections.
- (iii) The Selection Committees will consist of three members.

32. SUB COMMITTEES

- (i) The Management Committee may, as required, establish any Standing Committees or other Committees from time to time.
- (ii) Any Standing Committee or other Committee established under Clause 32 (i) shall perform the duties and functions and exercise the powers in accordance with the Constitution and directions of the Management Committee.

33(a) MEMBERSHIP OF COMMITTEES

- (i) Each Committee shall be comprised of not more than five and not less than three members, except for selection committees which shall consist of three members .
- (ii) The Chairman shall be ex officio on all Committees.
- (iii) In addition the respective Presidents shall be ex officio on all Bowls Section Committees.
- (iv) If a casual vacancy occurs in a Committee the Management Committee shall approve the appointment of a

suitable person to fill the vacancy.

33(b) DUTIES AND QUALIFICATIONS

The duties and qualifications of Committee members shall be set out in the By-Laws.

34. DISMISSAL OF COMMITTEE MEMBERS

1. The Management Committee may dismiss a Committee member:

- (i) if the Committee member has failed to properly discharge his duties in accordance with the Constitution or By-Laws; or
- (ii) If the Committee member is guilty of misconduct or action detrimental to the Club or the game of bowls; or
- (iii) on the written recommendation of the Committee Chairman if, in the opinion of the Management Committee the recommendation was made for sufficient reason.

2. A Committee member under consideration by the Management Committee for dismissal has the right to be personally present or present a submission in writing to the Management Committee prior to the Management Committee making its decision.

35. PROCEEDINGS OF COMMITTEES

- (i) Except as otherwise provided by the Constitution or By-laws a Committee shall have control over its own proceedings.
- (ii) Where a Committee meeting is held and:
 - (a) a Chairman has not been elected by the Committee or appointed by the Management Committee or
 - (b) the Chairman is not present within 10 minutes after the time appointed for the holding of the meeting or is unwilling to act, the Committee members present may elect one of their number to be Chairman of the meeting.
- (iii) Committees shall meet monthly, or at such other times as approved by the Management Committee

36. QUORUM

- (i) No business shall be transacted at any Committee meeting unless a quorum is present at the time when the meeting proceeds to business.
- (ii) A quorum for any Committee meeting shall be constituted when the Committee members present represent at least 50% of the Committee membership. If a quorum is not present within 30 minutes of the time appointed for the meeting then the meeting will be rescheduled.

37. VOTING AT COMMITTEE MEETINGS

- (i) Questions arising at a meeting of a Committee shall be determined by a majority of votes of the members present and voting.

38. VICE PRESIDENTS DBA , DLBA AND BOWLS QLD.DELEGATES, ASSISTANT SECRETARIES / TREASURERS, DEAN OF UMPIRES , DEAN OF COACHES, CATERING OFFICERS.

Vice Presidents, DBA and DLBA and Bowls Qld. Delegates, Assistant Secretaries/Treasurers, Dean of Umpires, Dean of Coaches and Catering Officers shall be appointed by the Management Committee and appointments advised to members within twenty-one (21) days after the Annual General Meeting by posting notice of such appointments on the Club's notice board.

39. INDEMNITY OF MEMBERS

In the event of any proceedings being taken against a member or members of the Club in respect of any matter, or thing done by them in the proper performance of their duties, or by the direction, or with the authority of the Club, the Club shall indemnify such member, or members, of the Club so proceeded against in respect of their costs of such proceedings, and in respect of all costs and damages and other sums which they may be compelled to pay in the course or as a result of such proceedings.

40. RESOLUTIONS IN WRITING

A resolution in writing signed by all the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Management Committee.

41. SECRETARY TO KEEP MINUTES

The Secretary shall cause full and accurate minutes of all questions, matters, resolutions, and other proceedings of every Management Committee meeting and General Meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the Secretary for that inspection. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairman of that meeting, or the Chairman of the next succeeding Management Committee meeting verifying their accuracy. Similarly, the minutes of every general meeting shall be signed by the Chairman of that meeting, or the Chairman of the next succeeding general meeting; provided that the minutes of any Annual General Meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding Annual General Meeting.

42. FINANCE.

(a) Financial Year - The Financial Year of the Club will end on 31st December each year.

(b) Annual Subscription

(i) The Annual Subscription shall be payable in advance, either as a full amount by 1st March in that financial year or half-yearly in equal instalments on or before 1st March and 1st September in that financial year.

(ii) All fees shall be payable by all members, irrespective of class, except as provided by this Constitution.

(iii) Such fees and subscriptions shall be determined at the Annual General Meeting and shall continue in force until altered at a subsequent Annual General Meeting.

(iv) When so determined, the Annual Subscription shall be deemed to be due and payable on the first day of the month immediately following the Annual General Meeting and shall apply to the period commencing on the date it was due and ending on the last day of the month in which the next Annual General Meeting is held.

(v) If a member fails to pay the annual subscription, either annually or half-yearly, within one (1) month of it becoming due they shall be deemed to be unfinancial.

(vi) The Fees, as fixed shall be payable by new members joining the Club in the twelve (12) months following the Annual General Meeting.

(c) The Management Committee may, at its discretion vary the Annual subscription in the case of any member in difficult or indigent financial circumstances or for any other special reason by reducing the amount payable in any particular year, and if such member pays the reduced subscription within one (1) month of the Management Committee's decision being advised to them they shall not be deemed unfinancial.

(d) Any person taking up membership subsequent to the commencement of a half year period shall pay the subscription contribution pro rata on a monthly basis from the date of acceptance as a member to the end of the half year period.

(e) The Management Committee shall have the power to charge a playing fee, such fee being subject to variation and determined by a majority decision of the Management Committee.

43. UNFINANCIAL MEMBERS

Any member who becomes unfinancial shall forthwith be deprived of all privileges of membership of the Club, including -

(1) The right to hold office.

(2) The right to speak or vote at any meetings of Management Committee or at any general meeting of the Club.

(3) The right to nominate any person for office or be nominated for office in the Club, and

(4) The right to enter for and play in Club matches or social play.

(5) The right to enter Club property. All privileges shall be restored to a previously unfinancial member upon the payment of all subscriptions and monies due to the Club.

44. LEVIES

(a) The Club may at any time strike a per capita levy on all Ordinary and Life Members at an Annual or Special General Meeting of the Club.

(b) No levy shall be payable to the Club unless it is passed by not less than three-quarters (3/4) majority vote of the members present and entitled to vote at that meeting.

(c) A notice advising that the levy has been struck and the amount thereof, shall be placed on the Notice Board within two (2) days following the Meeting. Each member who has not paid the levy within fourteen (14) days shall be advised by letter, delivered to the member or posted to his address, of any levy struck as aforesaid. If a member fails to pay the levy within one (1) month from the day following the posting of the letter of advice, he shall be deemed unfinancial.

45. HANDLING OF FUNDS

All funds of the Club shall be deposited in the name of the Club in such Bank, Permanent Building Society, or any other financial institution as the Management Committee may from time to time direct. The funds of the club shall be handled as follows:-

(a) **Books of Account**

Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Club, and particulars usually shown in books of a like nature. All monies shall be banked as soon as practicable after receipt thereof.

(b) **Payment of Accounts**

All amounts of ONE HUNDRED DOLLARS (\$100) or over shall be paid by cheque or Electronic Funds Transfer, signed by any two of the Chairman, Secretary and Finance Co-ordinator. Cheques shall be crossed "not negotiable" except those in payment of wages, allowances, or petty cash recoupments which may be open. The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system. All expenditure shall be approved or ratified at a Management Committee meeting. One other nominated member of the management Committee may be added to the authorised signatories to cover the requirement where normally authorised persons are not available.

(c) **Preparation of Reports**

A detailed financial report shall be presented to each regular monthly Management Committee meeting. As soon as practicable after the end of each financial year the Finance Co-ordinator shall cause to be prepared for presentation to the Club, and for incorporation into the accounts of the Club, a statement containing particulars of the income and expenditure for the financial year just ended. All such statements shall be examined by the auditor, who shall present a report upon such audit to the Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which the audit was made.

(d) **Application of Club Funds and Property**

The income and property of the Club whence so ever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid, or transferred directly or indirectly by way of dividend, bonus, or otherwise by way of profit to or amongst the members of the Club, provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of monies advanced by the member to the Club, or otherwise owing by the Club to the member or of remuneration to any officers or servants of the Club or other person in return for any services actually rendered to the Club, provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Club, or reasonable and proper rent for premises demised or let to the Club.

(e) **Members Enjoy Equal Benefits**

No member shall be entitled to any benefit or advantage from the Club which is not shared equally by every member thereof, provided however, that honoraria may be paid to members in appreciation of services, provided the same has been recommended by Management Committee, and approved by resolution of the Club at the Annual General Meeting.

(f) No officer or employee of the Club shall receive any monies by way of commission or allowance calculated by reference to the quantity of liquor sold or supplied by the Club or the receipts of the Club for such liquor.

46. DOCUMENTS

The Management Committee shall provide for the safe custody of books, documents, instrument of title and securities of the Club.

47. VISITORS

Members shall have the privilege of introducing a friend or friends to their Club. No visitor shall be supplied with refreshments unless on the invitation and in the company of a member or members who shall be responsible for ensuring the visitors name and address are entered in the visitors book. All visitors, who are members of any Club affiliated with Bowls Qld and who are not under notice or order of suspension or expulsion shall have reciprocal rights with this Club and shall be deemed to be visiting members of the Club whilst on the Club premises. Such visitors may be accorded the privileges of the Club, but shall not take part in any meetings of the Club nor vote thereat. All visitors who are members of any Club affiliated with Bowls Australia, or with any Controlling Body affiliated with World Bowls Board or any International Women's Bowling Board and who are not under any notice or order of suspension or expulsion shall be deemed to be visiting members of the Club whilst on Club premises. Such visitors may be accorded the privileges of members of the Club but shall not take part in any meeting of the Club or vote thereat. All visitors shall whilst on the Club premises be subject to the control of the Club. The Club reserves the right to refuse and or terminate admission to the Club premises of any visitor without assigning any reason for such refusal, and to regulate the attendance of visitors at the Club for any such periods it

deems advisable. The Club's rights and powers, under this rule may be exercised by the Senior Officer present at the time. If a visitor refuses a lawful request to leave the premises, such person immediately becomes a trespasser, and may be dealt with according to law.

48. BOWLS MANAGEMENT

For the purpose of the control of bowls within the Club, the Club shall be divided into two Sections - the Men's Section and the Ladies' Section.

- (b) The Men's Section shall consist of all male bowls members of the Club. Such membership shall consist of Ordinary, Life Members and Junior members. It shall be responsible for the control of Men's games through its elected Games Directors and Selectors, and whatever other bowls matters the Management Committee may direct. The Ladies Section shall consist of all female bowls members of the Club. Such membership shall consist of Ordinary Members, Life Members and Junior Members. It shall be responsible for the control of ladies games through its elected Games Directors and Selectors, and whatever other bowls matters the Management Committee may direct.
- (c) Affiliation shall be renewed with the relevant Bowls Associations in accordance with the Articles of Association or Rules of the respective Bowls Associations.
- (d) Affiliation fees to the respective Bowls Associations shall be based on the membership of the relevant section. Responsibility for the payment of such fees shall rest with the Management Committee.
- (e) Delegates to the respective Bowls Associations shall be appointed in accordance with Clause 38 of the Constitution.
- (f) The Club shall provide advice to Bowls Qld, the DBA or the DLBA within thirty(30) days of any event which would affect the status of the Club's affiliation with Bowls Qld, the DBA or the DLBA, the legal status of the Club and/or any changes or amendments to the Club's constitution.
- (g) The Club shall provide to Bowls Qld, DBA and DLBA such returns as are required by those bodies.
- (h) No Clause or By-law in relation to the playing of the sport of bowls shall be in conflict with the Laws of the Game of Bowls in Australia and the By-laws of the State Associations.
- (i) The President of each bowls section shall act for the Chairman of the Management Committee on days which involve bowls events only.

49. PLAYER COMMITMENTS

When a member of a Club has been called to fulfil a Bowls Australia, Bowls Qld, District Bowls Association or Club commitment, in a match or on official business, on any day on which he has been drawn to play in a Bowls Australia, Bowls Qld, District Bowls Association or Club commitment, the onus shall be on the player to notify Bowls Australia, Bowls Qld, District Bowls Association or Club, as the case may be. The Controlling Body may define circumstances which it will not accept as a valid reason for a player's unavailability. However, a substitute is not to be permitted if an intended player enters another competition scheduled to be played at the same time. If a substitute is refused on these grounds the Controlling Body shall declare the position of the absent player vacant and the provisions of the Laws of the Game in Australia shall apply.

THE SCHEDULE

(1) Letter from Clayfield:-

"The Chairman

8th April 2012
Wavell Heights Bowls Club Inc.
175 Edinburgh Castle Road,
Wavell Heights Q 4012

Dear Sir

Re: Possible Merger

Thank you for the information on Wavell Heights Bowls Club that you sent in response to our meeting on the possible future of our two clubs. We note that Wavell Heights is operating soundly and that the club is well positioned to operate into the future.

If our Clubs were to merge we would like to see binding arrangements put in place in relation to the cash funds of the 2 clubs. It may be that there should be some time limit on this eg 10 years.

On present indications the merged Club will have cash funds of \$750,000. Of this amount \$150,000 would be available (subject to members approval) to fund the installation of an artificial green. The balance of the cost being met from grants. Obviously it would be preferable if the total cost came from grants.

If Clayfield were to receive the maximum amount of \$1.2m that is payable to it from the sale of the property at Adelaide Street Clayfield then after paying legal costs in relation thereto we would estimate that the cash funds would be \$1.9m. Of this amount \$800,000 could(subject to members approval) be spent on artificial greens covers and lights. Again it would be preferable for the whole or a portion of the costs to be met from grants.

In both instances the bulk of the remaining cash should be invested in long term interest bearing deposits (say 10 years) and the interest used to assist in paying operating costs. A smaller amount could be in shorter term deposits so as to be available to meet any necessary capital expenditure.

An issue which has some sensitivity is the question of the provision of catering services by the ladies on a regular basis. Our women have not done this for some time and we do not believe that we could ask them to do so now. It might be different if financial circumstances demanded it. If your ladies were to continue to do so we imagine this would cause embarrassment. The regular provision of these function would we believe need to be provided in some other way.

As we understand it the following would apply:-

Merger would occur by the creation of a new entity under a new, jointly developed constitution.

The new entity would have a new name

The initial committee would be representative of both clubs.

All the assets and liabilities of both clubs become vested in the new amalgamated club.

Life members of both Clubs would automatically become life members of the new club

Financial members of both clubs automatically become members of the new club.

All facets of the conduct and operation of the new entity would (subject to its constitution) be determined by the new entity eg bowls playing days, attire, naming of greens would be determined by new entity. In particular without limit any decisions relating to the display of memorabilia or honour boards of Wavell and Clayfield shall ensure that as far as possible equal prominence is given to Wavell and Clayfield and subject thereto some lasting recognition of Clayfield and Wavell is to be provided in a form and manner determined by the new entity.

The principles for operation of the new club include:

- 1, Bowls takes priority on bowling days. On these days:
 - (a) barefoot bowling would be managed in a way that it did not interfere with bowling
 - (b) functions would not start before 5:30pm or if earlier would be managed in a way that the use of the facility for bowls was not interfered with
 - (c) the bar would be manned from 30 minutes before bowling until 5:30pm
 - (d) Afternoon tea or lunch would be provided.
2. The long term viability of any club depends upon growing membership whilst providing sound financial management. Wavell Heights has been very professional in this regard. To confirm our approach, we propose:
 - (a) The costs of running the club be minimised.
 - (b) Where feasible, outsourcing should be undertaken (eg the kitchen, greens maintenance, etc).
 - (c) Negotiating a longer lease with council would be an important step to committing significant expenditure (informal discussions indicate that council would consider an extended lease).
 - (d) Obtaining grants and sponsorship is likely to gather more support once the commitment is made for amalgamation.

The above outlines our suggestions. We feel it would provide a foundation for a long-term, successful bowling club. We are flexible in what could be done and we will undertake all reasonable steps to support the success of a merger.

If our Club agrees to the merger at its meeting called for 12th April we would need to decide with you the way forward. At some point in time we would need to agree the precise terms of the merger and how those terms can be legally protected eg can they be included in the constitution? We also need to have it confirmed by our lawyers that the merger will not adversely impact on our rights under the agreement with the Receiver and that those rights can be enforced by the merged club which we believe to be the case.

Clayfield has appreciated the discussions and support given by Wavell Heights to assist Clayfield in making a decision on its future. As you are aware, it is up to the members to decide on their future. Your agreement to an outline such as that contained herein would assist them in making their decision.

Yours sincerely

Michael Morrow
CHAIRMAN"

(2) Letter of acceptance from Wavell :-

"Wavell Heights Bowls Club Inc
175 Edinburgh Castle Road
Wavell Heights QLD 4012
Phone: 07 3359 2142
Fax: 07 3350 5934
Email: bowls@whbc.net.au

From: Wavell Heights Bowls Club [mailto:bowls@whbc.net.au]
Sent: Saturday, 21 April 2012 12:38 PM
To: 'morrow01@bigpond.net.au'
Subject: Merger Confirmation

Dear Michael,

I am pleased to inform you that at our special General Meeting of our Club held at 11.00am today, our members voted unanimously to pass the motion to merger with Clayfield Bowls Club and form a new named club. The conditions as set out in your merger proposal were explained and also accepted by them.

They were advised that a steering committee would be set up with 3 members of each club and a meeting would be held with Clayfield asap.

We now look forward to the meeting on Wednesday 25th at 9.30 at Wavell Heights to formally begin the proceedings.

Regards

John Blanch
Finance Co-ordinator
On behalf of the Board of Management."

Notes